

Town of Vestal, New York



EMERGENCY PLAN

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*** ATTACHMENTS**

1. Town of Vestal
 - A. Street / Road Maps
 - B. Hazard Maps (Flood plains etc.)
 - C. Town Buildings and Major Facility Floor plan(s)
 - D. River Rescue Map
 - E. Water System Map
 - F. Petroleum Tank Farms
2. Resource List
3. Phone Directory for Town Employees and Emergency Personnel
4. Outside Resource Locator List
5. Declaration of Local State of Emergency Executive Law Reference Document

PROMULGATION STATEMENT / LETTER

To All Recipients:

Transmitted herewith is the Emergency Plan for the Town of Vestal, New York. It provides a framework for use in performing crisis intervention actions during a major emergency or disaster in the town.

This Emergency Plan includes the four phases of emergency management.

They are:

- **Mitigation** - those activities which eliminate or reduce the probability of an incident, also known as prevention
- **Preparedness** - those activities developed to save lives and minimize damage
- **Response** - immediate activities which prevent loss of lives and property and provide emergency assistance
- **Recovery** - short and long term activities which return all systems to normal or improved standards.

This plan is prepared in accordance with all New York State statutes. It will be tested, revised and updated as required. All recipients are requested to advise the Town of Vestal Emergency Management Directors - Police and/or Fire Chief regarding recommendations for improvements.

Signed:



Supervisor - Town of Vestal



Chair Public Safety Committee Council member



Council member



Council member



Council member

Date: 8-6-2018

Revision Sheet

Retain this list as the Revision Log to your copy of the plan.

Original document adopted as draft: 12/28/05 18:15 hrs town board work session.

Revision 1: 08/27/2007

Plan Component: Police sections, NIMS, Annex N - Flooding

Police Dept. - review of pertinent police sections.

Coordinator - Review of overall sections and update Annex N: Flooding with 2006 facts. Assure that plan is NIMS compliant.

Date Revisions Posted: August 28, 2007

Revision 2: 09/15/13

**Name revised to conform to county and state plans - CEMP
Annex N - Flooding updated**

**Rt. 17 Gate opening procedures
Historical data from 2011 flood
Update of recommendations to manage operations**

Date Revisions posted: October 1, 2013

Revision 3: 06/25/15

Name revised to Town of Vestal Emergency Plan

In this update to the plan the following items were reviewed: Overall review of plan.

- **Removal of names associated to sections.**
- **Removal of Emergency Coordinator position and move duties to Emergency Directors.**
- **Update all sections with facts from recovery after 2011 flood disaster.**
- **Add sections pertaining to law enforcement incident including Active Shooter.**

Revision 4: 06/25/16

In this update to the plan the following items were reviewed:

Overall review of plan.

- **Update all sections after review by the police and fire departments.**
- **Update information regarding Web site information.**

Revision 5: 12/01/16

In this update to the plan the following items were reviewed:

Finalize overall review of plan with updates to all annex sections.

- **Submission to Town Supervisor for review.**

PREFACE

This is the recommended Emergency Plan (EP) for the Town of Vestal, New York. Once adopted by the Town, it will serve as the foundation upon which all Town Agencies and Departments may base their respective plans, since the EP is likely to be implemented by the Supervisor, in whole or in part, during a declared emergency pursuant to Article 2-B of the NYS Executive Law. It is based generally on lines advocated by the New York State Executive Law Article 2-B.

The Emergency Plan sets forth a recommended course of action which may be readily implemented by the Supervisor during a declared emergency and which will assist in minimizing hazards to life and property. It is recognized that the Town of Vestal has limited preparedness and recovery options. The Town of Vestal must be prepared for initial response alone until outside assistance is requested and mobilized.

While this plan is recommended, it is understood that the plan is merely advisory in nature. This plan is not intended to replace the scope or range of judgment expected to be exercised by those individuals implementing the plan given the particular circumstances of any disaster or emergency.

Rather, this plan is intended to provide a range of recognized guidelines which are uniform and which may or may not be appropriate given any specific occurrence. In the final analysis, however, the success of any plan remains in the firm discretion and judgment of the participants.

With this in mind, the Emergency Plan is offered as the advisory framework within which recommended actions may be considered by emergency management and response personnel when deciding an appropriate response to the task at hand.

The Town of Vestal is subject to a variety of hazards, natural and man-made. Any one of these hazards can cause a disaster, which would result in the disruption of social processes, endangering lives, and destroying property. Effective emergency management is dependent upon the coordination and cooperation of all of the various public and private agencies that may be called upon to perform duties in conjunction with the occurrence. Each incident may differ by type, area, location, number of persons affected, and extent of damage but the basic responsibilities of involved agencies remain the same.

Toward this end, in the event of a proclamation of a local state of emergency pursuant to §24 of the Executive Law, the Supervisor may implement this recommended and recognized plan in the Town of Vestal and/or promulgate local emergency orders or take other measures pursuant to §25 of the Executive Law to bring the emergency situation under control. This plan will follow NIMS and ICS protocol.

The Town of Vestal Emergency Plan can be found at:
http://www.vestalny.com/departments/police_department/town_of_vestal_emergency_plan.php .
All annexes are considered Public Safety Sensitive and For Official Use Only (FOUO)

PURPOSE OF THE PLAN

This plan is a local level integrated emergency operations manual. It is designed to describe the emergency management capability and disaster response of the Town of Vestal, NY.

- The plan goal is to provide a means to utilize all available resources to **MITIGATE** or prevent potential emergencies
- or disasters whenever possible **PREPARE** to deal efficiently with the effects of inevitable events
- **RESPOND** to the needs to save lives and protect property and
- promote a means to **RECOVER** rapidly from unavoidable damages.

The plan is intended to be both "generic" and "hazard specific, covering the entire range of emergency and disaster situations from age old natural disasters to the technological hazards created as a bi-product of our modern society.

The plan is a reference of emergency-disaster information and the basic source of data considered necessary to accomplish the various types of emergency missions. It is designed to bring the user to the point of knowing

- **what** is to be done, and
- **who** is to do it.
- It may include information relative to **when**
- and **where** the response will be effective, and even
- **why** it will be done.

Each participating organization, private or governmental, must depend upon its own expertise to develop the procedures describing "**how**" to carry out its assignments in support of the plan.

The management of emergencies and planned events will follow the National Incident Management System and the principals of the Incident Command System for all incidents when the town emergency operations plan in activated. The town adopted a resolution on 8/21/07 regarding this matter for NIMS compliance requirements.

SITUATIONS AND ASSUMPTIONS

SITUATION:

The Town of Vestal, located in Broome County, in the Southern Tier section of the State, has an area of 52.5 square miles and a population of 28,213 (2015 census).

State Route 26, 434, and Route 17 (future Interstate 86); provide major highway access to the town.

The Town has a volunteer fire department with four fire stations. The fire stations are located in Vestal Center on Route 26, Ross Corners on Owego Road, the Four Corners on North Main Street and Willow Point on the Parkway. Mutual Aid System - The Fire Department is a member of the Broome County, NY mutual aid plan.

Broome County Transit provides passenger bus service within the town.

Law enforcement is handled by the Vestal Police Department with headquarters at the town hall, 605 Vestal Parkway West. Dispatching services are provided by the Broome County Office of Emergency Services. Law enforcement assistance is available from the Broome County Sheriff's Office, Tioga County Sheriff's Office, New York State Police and neighboring municipal police departments.

The Town Highway Maintenance garage is located on Glenwood Road and is responsible for 135 miles of highways within the town. The State Department of Transportation garage is located on Route 26 at Pierce Hill Road.

There are four elementary schools, one middle school, and one high school in the town. The Vestal Central School District school buses provide transportation for the school students.

Primary businesses in town are professional offices, retail shopping complexes, and the Binghamton University campus with 16.8 thousand student and approximately 5 thousand staff members. A large petroleum tank farm is located in the center of the town that is strategic in the distribution of petroleum products in the southern tier of New York State and north east Pennsylvania.

The nearest hospital is the Wilson Regional Medical Center, located in Johnson City, NY. There are two nursing homes located in the town, Vestal Nursing Center and Willow Point Nursing Home, both on Vestal Road. The Castle Gardens Senior Living Center is located in the Castle Gardens area of the town.

The town has a large residential population from apartment complexes, residential homes, six hotels and student housing on and off the Binghamton University campus.

VULNERABILITY:

The Susquehanna River flows east to west in the town, and has been the cause of some problems in the past. Advanced weather prediction is not always accurate and extreme precipitation can develop without adequate warning. Flooding, especially flash flooding, can impact areas in town that are located above designated flood plains. The valley areas in the town are especially vulnerable to this phenomenon. The frequency of extreme weather events fluctuates from year to year.

The petroleum tank farms located on Vestal Road and Shippers Road present a large hazard from combustible and flammable liquids. These materials are transported to the facilities via underground pipelines located in the town. Distribution of the materials is via motor carrier transportation. The volume of fuel distributed from these facilities in 2005 is at a rate of 30 million gallons per month.

ASSUMPTIONS:

(HAZARD ASSESSMENT)

FLOODS: Floods are the most probable natural cause of emergencies or disasters in the Town of Vestal, NY. Spring thaws and ice breakups may cause some lowland flooding. The spring of 2005 went on record with the second highest flood stage (29') on the Susquehanna River in the past 75 years. In June of 2006 a major flood struck the town and the river reached 33.6' flood stage on June 28, 2006. This storm was said to be a 500 year flood. In the fall of 2006 a storm dumped several inches of rain in a few hours causing small stream flooding in Vestal Center. Sever damage was received from this storm and public and private property was destroyed, exceeding the damages sustained in during the June 2006 floods. September 2011 the storm of record hit the town. This event exceeded the records from the July 2006 event. The river reached 35.26' on September 8, 2011. Heavy rain from the remnants of Lee brought flooding to the Susquehanna River_valley, dropping 10-12 inches of precipitation. In the Greater Binghamton area, record flooding was observed along the Susquehanna and Chenango Rivers. USGS river gauges recorded water levels as high as 17.26' feet above flood stage, topping previous record heights achieved in the Mid-Atlantic United States flood of 2006. The communities of Twin Orchards, Front Street, and Castle Gardens were hit particularly hard from Tropical Storm Lee. In the aftermath, several roads were closed, including NY Route 17. Property damage far exceeded the flood of 2006, despite precautions taken in the wake of that natural disaster. Across eight counties in New York, an early tally estimated initial losses at \$562.2 million. In the Triple Cities urban core, over 7,000 properties were damaged. Damages in Broome County alone were estimated to be \$513 million, while in Tioga County, estimated losses were \$478 million.

WINTER STORMS: Winter storms with snow, ice and freezing temperatures in various combinations, are fairly commonplace in the Southern Tier of New York State. The town is geared to handle most winter emergencies. A potential for emergency exists when such storms also result in loss of electric power, leaving a people without adequate heating capability. Heavy wet snows of early fall and late spring cause most power failures, however ice storms can also cause power outages.

WINDSTORMS: Violent windstorms are possible in the Southern Tier of New York State. A tornado hit Vestal, NY in 1998. The Town of Union was struck with tornados in 1983 and 1987. Most windstorms affecting the town result in downed trees, damaged phone and power lines.

DROUGHT: Drought can be a problem in late summer with local springs and well levels reduced to minimal flows. Water tables reached an all time low during the nationwide drought of 1988, however recovery was fairly rapid.

EARTHQUAKE: Earthquakes have been felt in New York State in the past and remain a geological possibility. The town is situated in a “Zone B z = 0.12” earthquake zone. Although earthquakes are not a frequent event, they have the potential to cause extensive damage to unreinforced masonry (brick) buildings. Most regions of New York State are characterized by a moderate level of seismicity and seismic hazard.

NATIONAL EMERGENCY: National emergencies, including a possible attack by terrorist. Since Vestal, NY is dependent upon outside resources for a large percentage of food and fuel supplies, any situation which might affect this system could have a severe impact upon the town's population.

TECHNOLOGICAL HAZARDS:

Hazardous Materials lead the list of potential hazards which could impact the Town of Vestal. Flammable and Combustible liquids are the most widespread materials likely to create problems. Chemicals used in water treatment - Chlorine are also sources of possible HAZMAT incidents. Binghamton University has a large science complex where a wide array of hazardous materials, bio-hazards and research materials are present. The potential for a transportation emergency is a risk due to the movement of various hazardous materials on NYS Rt. 17, 26 and 433.

Radiological Emergencies are possible from vehicles traveling on highways in the Town of Vestal, NY.

Aircraft Crashes can happen anywhere in New York State. Commercial air liners, private planes, and military aircraft are common in Southern Tier air space. A commercial airliner on final approach the Binghamton Regional Airport could crash in the town creating a potential threat for mass casualties. The Tri-Cities Airport is located across the river from the Castle Gardens area of the town. Light aircraft depart and land on a routine basis over the western section of the town.

SHORTAGES: The shortage of energy or food supplies could threaten the welfare of the citizens of the Town of Vestal, NY. The dependency upon out-of-state sources can become a problem when normal deliveries are interrupted.

CONCEPT OF PLAN - OPERATIONS

General:

1. Operations conducted under this plan require a rapid and coordinated response by every Town of Vestal agency, private institution, and other non-governmental agency.
2. Implementation of operations must be as self-triggering as possible and not dependent upon the presence of a particular individual.
3. The Town of Vestal - Emergency Management Directors will be the coordinating agents for all activity in connection with Emergency Operations.
4. The Town Supervisor or the designees will be responsible for the execution of the plan and for minimizing the disaster effects.
5. Central control from the Emergency Operations Center (EOC) provides the requisite direction and coordination. The primary EOC is located at the Vestal Public Library. Alternate EOC is located at the town hall building, board room.

Operations:

Operation of the plan commences when the Emergency Management Team (Town Supervisor, Deputy Town Supervisor, and the Emergency Management Directors - Fire Chief and Police Chief (or a designated representative)), determines that the severity or length of the situation warrants plan implementation to reduce the threat to life and/or property to a minimum.

1. Alert and order the mobilization of the Town of Vestal Emergency Management organization.
2. Activate the town Emergency Operations Center. The size and composition of the Staff is to be determined by the magnitude of the disaster.
3. Alert the general population of the disaster or impending disaster.
4. Arrange for the evacuation of threatened areas.
5. Alert the Broome County Office of Emergency Services and New York State Office of Emergency Management for assistance and coordination of county and state agencies with disaster response and recovery capabilities.
6. Establish temporary shelter, food, and medical for the evacuees as necessary, including evacuees from threatened areas outside of the Town of Vestal geographical boundaries. This task is the responsibility of the American Red Cross. The National Shelter System provides a list of pre-identified shelters within the town. Notify those public and private agencies dedicated to the relief of distress and suffering, i.e., Red Cross, and establish liaison as necessary.
7. Notify local industries, public utility companies, schools, etc., of the disaster or pending disaster as necessary.

ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

Organization:

1. The Town Board will convene to perform legislative and administrative duties as the situation demands, and shall receive reports relative to Emergency Management activities.
2. The Town Supervisor / Fire Chief / Police Chief shall be the Director of the Emergency Management forces of this Town and shall be responsible for organization, administration and Operations. The Emergency Management Directors shall be responsible for the planning, coordination and operation of Emergency Management activity in the Town.
3. The employees, equipment and facilities of all town departments will participate in the emergency management activity as appropriate within their capabilities and assigned responsibilities.
4. The organization shall also include volunteer agencies and/or persons offering services to the Town of Vestal, upon acceptance thereof.
5. Duties assigned to a Town Department shall be the same or similar to the normal duties of their Department.

Responsibilities:

The Town Emergency Plan consists of this basic plan with appropriate annexes to cover emergency as follows:

ANNEX A. Direction and Control: Emergency Management Directors - Police and/or Fire Chief Includes staffing and functioning of the EOC and succession of command.

ANNEX B. Alert and Warning: Emergency Management Directors - Police or Fire Chief. Includes a means for receiving and disseminating warnings for disasters and maintenance procedures.

ANNEX C. Evacuation: Emergency Management Directors - Police or Fire Chief. Includes actions to protect the population before, during and after disasters by establishing evacuation routes, safe areas, transportation and coordination with shelters. The American Red Cross National Shelter System provides a list of pre-identified shelters within the town. Notify those public and private agencies dedicated to the relief of distress and suffering, i.e., Red Cross, and establish liaison as necessary.

ANNEX D. Communications: Includes local emergency communications to be utilized for all types of disasters.

ANNEX E. Shelter: Broome County Emergency Management, Emergency Management Directors - Police and/or Fire Chief. Includes actions to protect the population before, during, and after disasters by establishing best available shelters and/or feeding, registering, clothing and social services. In Broome County the American Red Cross manage shelters.

ANNEX F. Police - Chief of Police. Includes maintenance of law and order, control of traffic, controlling and limiting access to the scene of a disaster. Criminal investigation relating to a disaster.

ANNEX G. Fire / Rescue – Fire Chief. Includes actions to limit or prevent loss of life and property from fire, and assisting in rescue, warning and evacuation.

Annex H. EMS – EMS Chief. Includes actions to limit or prevent loss of life from a medical emergency.

ANNEX I. Public Works: Highway Superintendent & Water Superintendent. Includes maintaining the Town's roads, bridges, water and sewer systems and assisting with equipment and personnel if a disaster threatens or occurs. Providing assistance to other Town departments as necessary to support the disaster management.

ANNEX J. Emergency Public Information: Town Supervisor and Emergency Management Directors - Police or Fire Chief. Includes actions for providing a flow of accurate and official information and instructions to the general public through all means of communications available before, during, and after an emergency or disaster.

ANNEX K. Resource Management: Emergency Management Director(s). Includes actions to obtain vital supplies and other properties found lacking, and needed for the protection of health, life and property of people, and resources for special or critical facilities.

ANNEX L. Hazardous Materials / WMD: Fire Chief. Includes the identification of HAZMAT facilities and transportation routes within the town. It also outlines responsibilities for responding to a HAZMAT / WMD incident within the town. Petroleum spill, tank farm leak or fire, pipeline incident.

ANNEX M. Radiological Protection: Fire Chief and Broome County Haz-Mat Team Radiological Officer. Includes radiological monitoring and means to identify radioactive hazards resulting from war related or peacetime incidents.

ANNEX N. Severe Flooding: Fire Chief. Includes actions to limit or prevent loss of life and property from flooding, and assisting in rescue, warning and evacuation.

ANNEX O. Severe Weather: Fire Chief. Includes actions to limit or prevent loss of life and property from incident, and assisting in rescue, warning and evacuation.

ANNEX P. Terrorism / Bomb Threat / Suspicious Powder: Chief of Police. Includes maintenance of law and order, controlling and limiting access to the scene of the incident. Criminal investigation relating to a incident. Fire Chief and EMS Chief. Includes actions to limit or prevent loss of life and Haz-Mat activity.

ANNEX Q. Hostage / Barricaded Subject Incident / Active Shooter: Chief of Police. Includes maintenance of law and order, controlling and limiting access to the scene of the incident. Criminal investigation relating to a incident. and EMS Chief. Includes actions to limit or prevent loss of life.

ANNEX R. Confined Space Emergency Fire Chief. Includes actions to limit or prevent loss of life and rescue activity.

ANNEX S. Mass Injury - Fatality Incident :

Chief of Police and EMS Chief: Includes maintenance of law and order, controlling and limiting access to the scene of the incident. Criminal investigation relating to a incident. Fire Chief. Includes actions to limit or prevent loss of life and assisting in rescue.

ANNEX T. Major Flammable or Combustible Liquid Incident: Fire Chief. Includes actions to limit or prevent loss of life and property from fire, and assisting in rescue, warning and evacuation.

ANNEX U. Public Water Supply Impairment

ANNEX V. Civil Disturbance – Disorder: Chief of Police. Includes maintenance of law and order, controlling and limiting access to the scene of the incident. Criminal investigation relating to a incident.

ANNEX W. Power failure: Fire Chief. Includes actions to limit or prevent loss of life and rescue activity. Chief of Police. Includes maintenance of law and order, controlling and limiting access to the scene of the incident. Traffic Management. Support from Highway, Parks and Water departments

ANNEX X. High Profile Security Incident: Chief of Police. Includes maintenance of law and order, controlling and limiting access to the scene of the incident. Criminal investigation relating to a incident.

ANNEX Y. Public Health Issue: Broome County Health Dept.

ANNEX Z. Aircraft Crash:

Chief of Police. Includes maintenance of law and order, controlling and limiting access to the scene of the incident. Criminal investigation relating to a incident. The incident will be handled following a plan established by the New York State Police procedure manual.

Fire Chief. Includes actions to limit or prevent loss of life and property from fire, and assisting in rescue.

Summary:

The emergency tasks designated in the Annexes are related to day-to-day activities assigned by existing law, where applicable. Several have been added or extended to cope with emergency situations. Each Town department and/or agency has the responsibility of preparing a written, functional Annex, with appropriate Appendices and Attachments, delineating the staffing, alerting and actions necessary to accomplish assigned tasks. Development of these Annexes will be coordinated with the Emergency Management Directors - Police and/or Fire Chief and updated annually by Department/Agency Head.

ADMINISTRATION

EMERGENCY MANAGEMENT STAFF

The Town Supervisor, Fire Chief and Police Chief shall be the directors of emergency management. The Emergency Management Director(s) shall have the general supervision of the Emergency Management program

The **Director(s)** will be responsible for:

- Chairing all Emergency Management meetings.
- Provide expertise and guidance in preparing the Emergency Plan.
- Preparing and promoting ordinances when necessary.
- Providing town resources and staffing for the establishing and operating an EOC.
- Provide guidance in the annual Emergency Management budget and preparation of reports.

Order of Succession for the town will be as follows:

- Town Supervisor
- Deputy Town Supervisor
- Council member – Chair of the Public Safety Committee

The Emergency Management Directors shall be responsible for:

- The preparation of the basic plan and its review and update.
- With the approval of the Town Supervisor, recommend service heads to the Emergency Management program.
- Shall have direct responsibility for the organization, administration, and management subject to the direction and guidance of the Town Supervisor.
- Schedule training, drills, and exercises to train and test the local government's response capability.
- Shall be responsible for coordination with the County and State Emergency Management offices.
- Will encourage participation by staff members for Emergency Management training courses and seminars.
- Shall prepare annual reports for Emergency Management.
- Be responsible for establishing and setting up the EOC.
- Be the EOC Manager and provide for adequate staffing.
- Attend training courses, meetings and seminars and seminars at local, state and regional levels.

RESOURCES AND SUPPORT

RESOURCES:

1. Normal supply methods will be utilized.
2. If emergency supplies are required they will be coordinated by the Emergency Management Director(s).
3. The Town does not have a central procurement warehouse or distribution system. Emergency supply Point of Distribution (POD) will be the parking lot of the Vestal Public Library.

SUPPORT:

1. Support by civil government forces may be made available from surrounding jurisdictions, including mutual aid agreements. Fire and EMS assistance can be requested by contacting the following agencies:
 - Broome County Office of Emergency Services: 607-778-1918
 - New York State departments and/or agencies will be requested by contacting: State Division of Homeland Security and Emergency Services: 1-518-292-2200 (Albany state Watch Center)
 - State Police: 607-775-1241 (Binghamton - Troop "C")
2. The Governor can activate National Guard support. Requests for assistance will be coordinated through Broome County Office of Emergency Services and the New York State Office Emergency Management at the above number. A request for this assistance must be processed through Broome County to the State.

PLAN DEVELOPMENT AND MAINTENANCE

PLAN DEVELOPMENT

Town officials and dedicated citizens developed this Emergency Plan (EP) for the Town of Vestal, NY. It is implemented with the complete knowledge of all individuals and organizations with assignments or responsibilities in the plan. Participants have agreed to perform emergency response functions to the best of their ability within the guidelines provided. It is intended that this EP be the primary outline for emergency or disaster Management.

PLAN MAINTENANCE

The Emergency Management Directors - Police and/or Fire Chief will be responsible for keeping this plan up-to-date by an annual review. Following any exercise or actual emergency or disaster, the Emergency Management Directors will compare response activities with the appropriate sections of the plan to determine if Operations were within the spirit of the plan. The Emergency Management Directors may call a meeting of town response personnel in order to adjust the plan to reflect emergency actions, or recommend changes in procedure to improve effectiveness.

This plan will be revised whenever any significant change occurs, or if there is a proposal received that will enhance the town's emergency response capability.

AUTHORITIES AND REFERENCES

TOWN RESOLUTION

- Town Resolution: National Incident Management System (NIMS) compliance 8/21/2007 on file at the town hall.

NEW YORK STATE STATUTES

All other applicable State Statutes relative to functions performed. Article 2-B of the NYS Executive Law. It is based generally on lines advocated by the New York State Executive Law Article 2-B.

EXERCISES AND TRAINING

EXERCISES:

Exercises should be conducted periodically to determine response time, familiarize the staff members with procedures, determine what deficiencies exist, and what additional training is required.

TRAINING:

It is the responsibility of every Town department/agency head to ensure that his or her personnel receive adequate training. Requests for training courses or assistance in training personnel will be coordinated through the Emergency Management Directors - Police and/or Fire Chief.

NIMS Incident Command System IS100 and IS200, IS700, IS800, ICS300, and IIC400 should be a foundation for all persons who are responsible for response under this plan.